

**COLLEGE-WIDE APT COMMITTEE CRITERIA FOR PROMOTION  
CLINICAL SCIENCE FACULTY  
COLLEGE OF MEDICINE  
HOWARD UNIVERSITY**

**APPROVED AT THE COLLEGE OF MEDICINE FACULTY SENATE MEETING OF  
NOVEMBER 4, 2002**

**Research Productivity** – The Committee will evaluate individuals seeking promotion on their research productivity. We state below the college-wide *minimum* requirements sought by the COM APT Committee. We acknowledge that some departments require more rigorous standards and encourage them to continue to do so. In the event that an individual does not meet the minimum requirements set forth below, we ask for them, their departmental APT Committee and their Chairman to justify their recommendations whether they be positive or negative. The Committee will continue to evaluate an individual candidate's research based on work done since their initial appointment at Howard, or when appropriate, since their last promotion at Howard University. If senior authorship is not 1<sup>st</sup> authorship on individual listed publications, the COM APT Committee wishes a justification for accepting the senior authorship with evidence that the individual was the principal force driving the research and that they had secured funding as a PI on the grant supporting that research. The candidate needs to clearly show that they have established an independent research program and have been successful in securing extramural funds for that program.

**Research Grants (specify dollar amount for each grant, whether extramural or intramural, and whether you are awarded as PI, Co-PI, or Participant MUST BE DOCUMENTED WITH XEROX COPY OF GRANT AWARD LETTER):**

**Suggest at least one significant involvement alone or with others-assistant professor, associate and full professor.**

**Publication (peer reviewed manuscripts):**

**Assist to Assoc. with Tenure: 4 papers overall with 1 as a senior author.**

**Assoc. to Professor: 5 additional papers overall with 2 as senior author since last promotion.**

**In press papers will be accepted as publications when accompanied by letter from journal/volume editor. MUST INCLUDE FIRST PAGE OF PUBLICATION IN PROMOTION PACKAGE**

**Scholarship (invited book chapters [both peer-reviewed and non peer-reviewed], published abstracts): See publications (certainly should be involved in all)**

**Creative Activities (invited talks, posters, media presentations etc.):**

**Teaching:**

1. Student evaluations
2. Peer evaluations
3. Teaching awards: type of award, year
4. Coordinatorships (course[s], year[s])

**Professional Development (certifications, courses taken, etc.):**

**Must be board certified, or Ph.D., and 50 CME credits minimum average per year**

**College-Wide Apt Committee Criteria for Promotion  
Clinical Science Faculty  
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**Service:**

- 1. Department**
- 2. College**
- 3. University**
- 4. Extramural**

**For promotion to associate professor, should have involvement in departmental and college committees. For promotion to professor, should also have had involvement in university committees and national and/or international organizations appropriate to the individual's discipline. Grant review committees.**

**Additional contributions:**